

Burger King Cashier Job Description

Duties and Responsibilities:

- Develop and ensure professional working relationships with guests and colleagues
- Greet and welcome guests warmly within 30 seconds as they enter the restaurant; ensure customers are comfortably seated as quickly as a table is available
- Improve quality of guest service by rotating station seating
- Ask guest about the quality of service received so as to maintain and improve upon it if good; may respond to and resolve guest complaints; thank guests for coming and invite them to repeat patronage
- Handle cash correctly and responsibly
- Perform cash drops frequently by following company policies on cash control; produce interim cash reports, carry out register readings, and count cash register receipts
- Take and answer the telephone, receive messages, and receive and carry out all To Go orders
- Keep checks from guests in numerical order
- Keep a waiting list if necessary
- Check every hour and ensure cleanliness and proper stock levels at restrooms
- Clean floors, booths, and chairs after guests depart; also clean, clear, and reset tables
- Carry out all cleaning duties following posted charts for cleaning
- Adhere to company guidelines on appearance and uniform standards
- Perform other tasks as may be assigned by the supervisor or manager.

Burger King Cashier Requirements – Skills, Knowledge, and Abilities

- Strong ability to read, understand, and carry out instructions, memos, and correspondence; ability to write correspondence

- Proficiency in English, to speak, read, and understand instructions and checks from guests; and also to understand safety labels, warnings, policy document; and to communicate effectively with colleagues and management
- Strong simple math skills, including performing additions, subtractions, multiplications, and divisions in all units of measure applying whole numbers, decimals, and common fractions
- Strong ability to effectively carry out instructions given in oral, written, or diagrammatic form by applying common sense understanding
- Strong ability to interact with guests and co-workers in a cordial, exciting, and enthusiastic manner
- Ability to twist, stand, and bend to carry out functions; ability to push and/or lift objects weighing more than 40lbs
- Experience handling cash and performing customer service duties.